

COURSE FEES

COURSE FEES					For SME Company-Sponsored Individuals (\$C/PR)	a) For Individuals (\$C/PR) b) For Non-SME-Company Sponsored Individuals	For Company or Self-Sponsored Individuals (\$C only - 40 yrs old and above)	For Company or Self-Sponsored Individuals (\$C Only, 35 yrs old or more & earning \$1,900/mo or less	
MODULE TITLE	TRAINING HOURS	ASSESSMENT HOURS	FULL FEE	FULL FEE (Including GST)	After SME Funding (up to 90%, capped at \$25/hr)*	After SDF Funding (up to 80%, capped at \$17/hr)*	Mid Career Subsidy (up to 90%, capped at \$25/hr)*	WTS Funding (95% of course fee)	
LEVEL 1	Provide quality services	14	1.25	\$288.00	\$308.16	\$48.96	\$77.76	\$48.96	\$34.56
	Comply with workplace safety and health policies and procedures	7	1	\$200.00	\$214.00	\$34.00	\$78.00	\$34.00	\$24.00
	Perform basic cleaning of hard floor surfaces	20	1.25	\$432.00	\$462.24	\$73.44	\$116.64	\$73.44	\$51.84
	Demonstrate understanding of the local cleaning industry environment	7	1	\$216.00	\$231.12	\$36.72	\$95.12	\$36.72	\$25.92
	Perform basic cleaning of washrooms	27	1	\$576.00	\$616.32	\$97.92	\$155.52	\$97.92	\$69.12
	Clean vertical surfaces glass and ceiling	22	1.25	\$432.00	\$462.24	\$73.44	\$116.64	\$73.44	\$51.84
	Perform basic cleaning of carpets	20	1	\$432.00	\$462.24	\$73.44	\$116.64	\$73.44	\$51.84
	Clean furniture and furnishings	25	1	\$504.00	\$539.28	\$85.68	\$136.08	\$85.68	\$60.48
	Clean food shops	22	2	\$450.00	\$481.50	\$76.50	\$121.50	\$76.50	\$54.00
	Perform cleaning of public residential estates (Manual)	23	2	\$450.00	\$481.50	\$76.50	\$121.50	\$76.50	\$54.00
LEVEL 2	Schedule and supervise cleaning services	14	1	\$352.00	\$376.64	\$59.84	\$121.64	\$59.84	\$42.24
	Provide on-the-job training	26	1.5	\$616.00	\$659.12	\$104.72	\$191.62	\$104.72	\$73.92
	Implement work plans and monitor performance	12.67	2.5	\$352.00	\$376.64	\$59.84	\$118.75	\$59.84	\$42.24
	Perform advanced cleaning of hard floor surfaces	29	3	\$639.00	\$683.73	\$108.63	\$172.53	\$108.63	\$76.68
	Perform advanced cleaning of carpets and upholstery	29	3	\$639.00	\$683.73	\$108.63	\$172.53	\$108.63	\$76.68
LEVEL 3	Supervise service operations	21	1.5	\$576.00	\$616.32	\$97.92	\$233.82	\$97.92	\$69.12
	Manage inventory	13	2.75	\$384.00	\$410.88	\$65.28	\$143.13	\$65.28	\$46.08
	Supervise workplace safety and health practices	22	2	\$576.00	\$616.32	\$97.92	\$208.32	\$97.92	\$69.12
	Implement continuous improvements in service delivery within cleaning industry	24	2.75	\$672.00	\$719.04	\$114.24	\$264.29	\$114.24	\$80.64
	Plan and implement environmentally sustainable work practices *	15.75	3	\$480.00	\$513.60	\$81.60	\$194.85	\$81.60	\$57.60
	Establish relationships for customer confidence	15	1	\$480.00	\$513.60	\$113.60	\$241.60	\$113.60	\$57.60
	Composite - Demonstrate and apply understanding of cleaning chemicals, methods and processes	29	3	\$768.00	\$821.76	\$130.56	\$277.76	\$130.56	\$92.16
Clean vertical surfaces, glass and ceiling, hard floor surfaces & furniture and furnishings	54.5	1.5	\$1,008.00	\$1,078.56	\$171.36	\$272.16	\$171.36	\$120.96	

* UTAP is a training benefit for NTUC members to defray their cost of training. This benefit is to encourage more union members to go for skills upgrading. NTUC members enjoy 50% unfunded course fee support for up to \$250 each year when you sign up for courses supported under UTAP. FOR MORE DETAILED INFORMATION ABOUT UTAP visit : <https://goo.gl/e2EHdB>

* Inclusive of full GST

ASSESSMENT-ONLY PATHWAY

Participants who have completed their in-house training may opt for the assessment-only pathway.

MODULE TITLE	ASSESSMENT HOURS	FULL FEE	FULL FEE (Including GST)	For SME Company-Sponsored Individuals (SC/PR)	a) For Individuals (SC/PR) b) For Non-SME-Company Sponsored Individuals	For Company or Self-Sponsored Individuals (SC only - 40 yrs old and above)	For Company or Self-Sponsored Individuals (SC Only, 35 yrs old or more & earning \$1,900/mo or less)
				After SME Funding (up to 90%, capped at \$25/hr)*	After SDF Funding (up to 80%, capped at \$17/hr)*	Mid Career Subsidy (up to 90%, capped at \$25/hr)*	WTS Funding (95% of course fee)
Provide Quality Services	1.25	\$100.00	\$107.00	\$27.00	\$27.00	\$27.00	\$12.00
Comply with Workplace Safety and Health Policies and Procedures	1	\$120.00	\$128.40	\$32.40	\$32.40	\$32.40	\$14.40
Perform Basic Cleaning of Hard Floor Surfaces	1.25	\$216.00	\$231.12	\$58.32	\$58.32	\$58.32	\$25.92
Demonstrate Understanding of the Local Cleaning Industry Environment	1	\$108.00	\$115.56	\$29.16	\$29.16	\$29.16	\$12.96
Perform Basic Cleaning of Washrooms	1.5	\$288.00	\$308.16	\$77.76	\$77.76	\$77.76	\$34.56
Clean Vertical Surfaces, Glass and Ceiling	1.25	\$216.00	\$231.12	\$58.32	\$58.32	\$58.32	\$25.92
Perform Basic Cleaning of Carpets	1	\$216.00	\$231.12	\$58.32	\$58.32	\$58.32	\$25.92
Clean Furniture & Furnishings	1	\$252.00	\$269.64	\$68.04	\$68.04	\$68.04	\$30.24
Clean Food Shops	2	\$225.00	\$240.75	\$60.75	\$60.75	\$60.75	\$27.00
Perform Cleaning of Public Residential Estate	2	\$225.00	\$240.75	\$60.75	\$60.75	\$60.75	\$27.00

* Inclusive of full GST

Confirmation & Cancellation Policy

Registration

A completed application form, a copy of the NRIC or work pass (for foreigners) (both sides) and highest academic certificate with the course fee are to be submitted earlier by hand to **CBLD Center**.

Confirmation

Payment by cash (for individuals) or SkillsFuture Credit (for Singaporeans), cheque or Giro Bank Transfer (for Companies) must be made at least 2 weeks before the commencement of the course. Upon receipt of full payment of course fee, a confirmation of enrolment will be sent.

Participant who is a Singapore Citizen or Singapore Permanent Resident will be eligible for the funding by SSG only on successful completion of each module which includes :

a) Having attained at least 75% attendance for training and **b)** Having attended and completed the assessment successfully. If these are not met, participant or his/her company (if he/she is sponsored by the company) will have to reimburse CBLD Center the full course fee before funding including GST. CBLD Center reserves the right to cancel or reschedule the class. All efforts will be made to inform participants who have signed up soonest possible.

All information is subject to changes without prior notice. Please confirm with CBLD before registration

Cancellation

Participants who wish to withdraw from the course will be charged a cancellation fee as follows:

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| 1) More than 2 weeks before commencement of class | No penalty |
| 2) Less than 2 weeks before commencement of class | 50% of the course fee before funding |
| 3) Less than 1 week before commencement of class | 100% of the course fee before funding |

Cheque payment is to be made to : **CBLD Pte Ltd.**