



Certification Tracking

Effective Management of Professional Development

Certification Tracking helps companies manage, track and report on employee training, continuing education and professional development efforts.

Keeping track of training, continuing education requirements and licensing efforts is not always a top priority for employees and managers. By the time deadlines near to renew licenses or certification, it's usually a mad scramble to gather records.

TalentGuard's Certification Tracking is a professional development solution enabling companies to plan, track, manage and report on continuing education activities and programs. Our software automates the professional development process including making training mandatory for specific job roles, reminding employees when training is due, alerting managers about training needs and reporting on course completion.

“Certification Tracking is an easy-to-use tool that helps keep our company informed about mandatory and supplemental professional development requirements.”

--Adriana Hook, Managing Director - National Society of Career Management

The software is accessible by employees anywhere, anytime as long as they have an internet connection, making it easy for every member of your team to securely access their professional development records. Certification Tracking provides you with a single source for planning and reporting on programs electronically. It eliminates the need to manually track massive amounts of paper. Managers can access their employee profiles and contribute to Individual Professional Development Plans, and maintain compliance with re-certification requirements.

Avoid Costly Mistakes

Critical mistakes can sneak up on you, wreaking havoc on your operation. With the right certification tracking solution, you won't be caught unaware. By having timely access to certification and training information, you can produce reports instantly.

Reduce Administrative Work

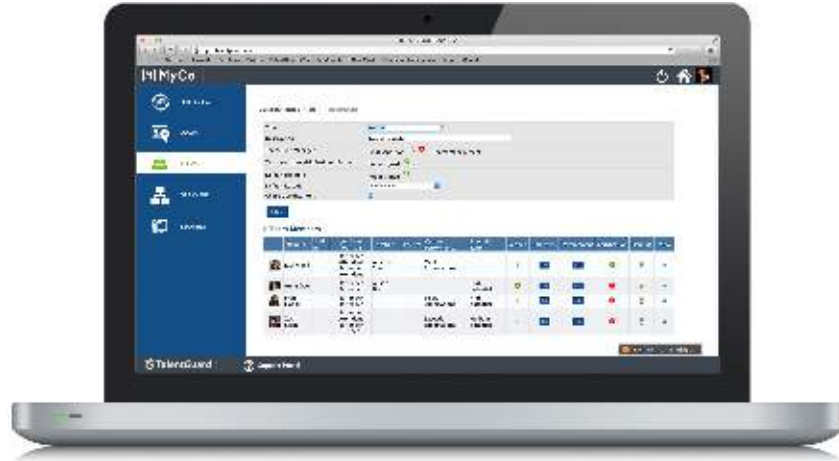
Many companies have difficulty handling the amount of paperwork they are given to complete in a single day. Not only are they stuck filling in lengthy spreadsheets, but they spend numerous hours each day copying over training data and certification requirements. Automation saves a significant amount of time since it allows employees and HR to focus on what is important.

Improve Recordkeeping

By automating many aspects of your certification and training programs the software improves the accuracy of your records and results.

Comprehensive Features

Certification Tracking from TalentGuard equips you to manage, track and report on employee training, continuing education and professional development efforts. See what it can do for you:



Centralized Access

Centralize employee training, qualifications and license data in a single location, accessible using any Internet browser.

Role-Based Learning

Job-based training and certification requirements can automatically be served up to employees with specific job titles.

Email Notifications

Email notifications are automatically sent to employees and managers for upcoming and overdue training and certification requirements.

Dashboards and Reporting

View training metrics and progress instantly using dashboards and reports.

Development Planning

Employees and managers have access to interactive development plans so that progress can be tracked on the completion of training.

About TalentGuard, Inc.

TalentGuard offers predictive people development solutions that increase employee engagement and retention. Our competency-based talent management software suite integrates the vital human resource areas including performance management, career pathing, succession planning, 360 feedback, applicant tracking, learning management, development planning and coaching - all of which contribute to the creation of a high-performance culture.

for more information
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